

# J WRIGHT ROOFING LIMITED GENERIC RISK ASSESSMENT FORM



Project Name Client

Roofing Works

Relevant Method Statement No

Re-roofing/Repair Works

Date prepared 07.05.20

**Date**

7<sup>th</sup> May 2020 Revision No B 18.05.2020

Risk Assessment No 2

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Process	Hazards	Persons at risk	Risk (Pre-controls)		Controls	Risk (Post controls)		Further Action Required (by whom)
			Severity	Likelihood		Severity	Likelihood	

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<p><b>Working on site during Covid – 19 outbreak</b></p>	<p>Transport to &amp; from work</p>	<p>JWR emp other contractors</p>	<p>H</p>	<p>H</p>	<ul style="list-style-type: none"> <li>• Travel to work shall not be attempted if individuals or individuals in your household develop and show signs of the Covid-19 virus. In these instances, you must follow government guidance and self-isolate. Government guidelines include high temperature, persistent cough, a vulnerable person, living with someone in self isolation.</li> <li>• There is a reliance on the behaviors of the site operatives, who travel in multi occupancy vehicles, whereby they must respect and observe the social distancing criteria (2m apart) where at all practicable. As a reminder, we all have a responsibility under the HASAW Act for what we do or do not do. When travelling to and from work, we encourage single occupancy vehicles, however; it is understood that some operatives do not drive or have access to a vehicle so this will not be possible. Where this is the case, it is important to distance oneself from others as much as possible by occupying seats furthest from each other. Where it is not possible to distance oneself in line with social distancing recommendations, it is advised that a face mask be worn where practicable. When refueling, only one person is to have interaction for payment and social distancing shall be adhered to. Where possible use contactless payment methods.</li> <li>• Wash hands (for a minimum of 20 seconds) on arrival at work, prior to leaving site and when arriving at home / accommodation.</li> </ul>	<p>H</p>	<p>M</p>	<p>Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to</p>
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<b>Working on site during Covid – 19 outbreak</b>	Social contact prior to eating or using any welfare facilities	JWR emp other contractors	H	H	<ul style="list-style-type: none"> <li>Wash hands thoroughly for a minimum of 20 seconds with soap and water/antiseptic wipes before and after using toilet and welfare facility</li> <li>All employees must ensure that all rubbish, food waste, wrappers are immediately placed in the skip. All surfaces, to be cleaned down after each use.</li> <li>Supplies required such as hand wash, water, anti-bacterial wipes, anti-bacterial spray, and general welfare cleaning products to be stock checked daily by Supervisor and ensure enough supplies on site to last several days</li> </ul>	H	M	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<b>Working on site during Covid – 19 outbreak</b>	Social contact when on site	JWR emp other contractors	H	H	<ul style="list-style-type: none"> <li>Wash hands upon arrival at site and then regularly throughout the day. Wash hands for at least 20 seconds – follow recent guidance, guidelines</li> <li>Hand wash facilities/antiseptic wipes to be provided and stock levels to be reviewed after each break time and replenished as required</li> <li>Cover your mouth and nose with a tissue or your sleeve when you cough or sneeze</li> <li>Put tissues in the bin and wash/wipe your hands after a sneeze or cough, with antiseptic wipes.</li> <li>Avoid / do not touch your eyes, nose, or mouth</li> <li>Cleaning regime to be increased, to focus on all areas, this includes the use of cleaning materials to stop the spread of the virus, including van door handles and points of multiple contact where the virus could be spread e.g. ladder stiles.</li> <li>Handles push buttons etc., on BUMPA's wherever possible must be operated or used whilst the hand is protected by a disposable glove or tissues which must be discarded as waste at the first opportunity. Communal cutlery must not be used.</li> <li>Always wash hands before and after break times.</li> </ul>	H	M	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<b>Working on site during Covid – 19 outbreak</b>	Social contact when on site (contd)	JWR emp other contractors	H	H	<ul style="list-style-type: none"> <li>If someone falls ill on site, the immediate priority is to ensure the person is treated at the earliest opportunity by a trained first aider. The First Aider will put on suitable PPE e.g. Face Mask and gloves and carry out the normal assessment of the IP. If deemed necessary, a responsible person will call for the emergency services, giving the address and post code of the site. The IP will be made comfortable whilst maintaining as little contact as possible but also affording the IP dignity. When the emergency services arrive at the site, they will take control of the situation after being escorted by JWR Site Management to the IP location. Any necessary assistance will be given by JWR employees, whilst maintaining social distancing measures where possible.</li> </ul>	H	M	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<b>Working on site during Covid – 19 outbreak</b>	Social contact / virus exposure while conducting construction activities.	JWR emp other contractors	H	H	<ul style="list-style-type: none"> <li>All works on site will be overseen by the relevant line manager</li> <li>Adherence of the governments social distancing must be observed. This means maintaining a distance of 2m apart whilst you are working. If required, some large materials may need to be split so that they can be handled by one person to ensure that the distance is maintained. Where practicable, works will be sequenced to avoid two people working in close proximity. Where this becomes difficult or impossible, face masks are to be worn (where practicable). Where single use face masks/gloves or any other PPE issued to reduce the spread of Covid-19 is used, it must be disposed of immediately after use to prevent the potential reuse.</li> </ul>	M	L	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<b>Working on site during Covid – 19 outbreak</b>	Social contact / virus exposure while conducting construction activities (contd)	JWR emp other contractors	H	H	<ul style="list-style-type: none"> <li>Morning briefings and TBT where applicable shall be recorded by the manager so there is no requirement for the operatives to sign the RAMS (photographs may help with this). This will apply to all documentation requiring worker signatures.</li> <li>Office equipment must not be shared.</li> <li>Multi person discussions where social distancing cannot be practiced, should be held outdoors.</li> <li>Deliveries are to be unloaded as per original site risk assessment. Any 'white van' or wagon deliveries shall be handled by the driver, and site personnel must not sign for receipt, instead give the driver permission to sign your name. If the delivery is to be re-located on site, then good hygiene must be practiced, and hand protection is to be worn.</li> <li>It will be a site requirement that everyone refrains from spitting.</li> <li>Do not touch your face without washing your hands first.</li> </ul>	H	M	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<p><b>Working on site during Covid – 19 outbreak</b></p>	<p>Social contact / virus exposure while conducting construction activities. (cont'd)</p>	<p>JWR emp other contractors</p>	<p>H</p>	<p>H</p>	<ul style="list-style-type: none"> <li>Natural social distancing i.e. 2m apart from each other should be practiced during work activities where practicable. Where this is not practicable, then RPE in the form of masks must be worn where practicable, and where works cannot be performed at a distance of 2m then employees will be requested to face in opposite directions i.e. away from each other to reduce the potential for spread. JWR are responsible for the co-ordination/ sequencing of the programme between contractors, to ensure where practicable social distancing measures are implemented.</li> <li>NOTE; The wearing of gloves does not prevent the picking up of viral spores, therefore; if the face or eyes are touched with a gloved hand, the virus may be spread. To combat this, gloves are to be changed for new daily, and advice is given not to touch the face area or rub eyes.</li> <li>When conducting any work task and it is found that it is not possible or impractical to adhere to the government guidance on social distancing, close working must be kept to a minimum and then only with the wearing of RPE being mandatory.</li> </ul>	<p>M</p>	<p>H</p>	<p>Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to</p>
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<b>Working on site during Covid – 19 outbreak</b>	Social contact / virus exposure while conducting construction activities. (cont'd)	JWR emp other contractors	H	H	<ul style="list-style-type: none"> <li>Tools on site, must not be shared. Regarding the use of Sthil saws, a designated "cutter" must be allocated for each gang, and items/materials must be clearly marked indicating where they are to be cut. Prior to cutting, they will be left a safe distance 2m away from the station. After being cut, they will be placed 2m from the cutter awaiting collection. The cutter will have the correct hearing and eye protection when operating the Sthil saw, along with gloves to reduce the potential for contamination. The Sthil saw will be cleaned at regular intervals by the cutter.</li> </ul>	H	M	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<b>Working on site during Covid – 19 outbreak</b>	Social contact / virus exposure while conducting job briefings, DAB's, TBT's etc.	JWR emp other contractors	H	H	<ul style="list-style-type: none"> <li>Meetings are to be held remotely via telephone/skype etc. where practicable, however; where it is not; rooms must be spacious enough and seating arranged to ensure social distancing is met.</li> <li>The handling of paperwork should be reduced to the minimum. Hand sanitizer must be available to ensure the handling is clean. Where it is necessary to work closely within the social distancing limits, RPE in the form of a face mask must be used.</li> <li>It is advised that the provision of refreshments such as water, tea, coffee etc. ceases.</li> <li>The provision of site documentation must be provided to and from the attendees, electronically where practicable, prior to the meeting to reduce the likelihood of virus transferal.</li> </ul>	H	M	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<b>Working on site during Covid – 19 outbreak</b>	Social contact / virus exposure while conducting job briefings, DAB's, TBT's etc.	JWR emp other contractors	H	H	<ul style="list-style-type: none"> <li>The host room must be cleaned to a good standard prior to and following the meeting to reduce the likelihood of virus transferal from previous meetings where controls or lack of, are not known. Look for the presence of cup marks and dust! Where it is necessary to visit the construction area, follow the controls implemented.</li> </ul>	H	M	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<b>Working on site during Covid – 19 outbreak</b>	Social contact / virus exposure while conducting job briefings, DAB's, TBT's etc.	JWR emp	H	H	<ul style="list-style-type: none"> <li>JWR site inductions will be conducted outside. Social distancing to be observed.</li> <li>Morning briefings and TBT will be conducted outside Social distancing to be adopted.</li> </ul>	H	M	Ensure instruction is given from JWR Manager to reinforce message that controls must be adhered to

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<b>Site specific issues</b>								